



Book Resources

Chapter 7: Acing Your Job Interview

Regardless of role or industry, what a hiring manager really wants in an employee is someone who *can* do the job, *wants* to do the job and who will *fit in* with their group. Many employers ask behavioral questions to learn about your soft skills. The wording may vary, but these are the types of questions you can expect to be asked.

1. What are you the proudest of? (Can be personal or professional)
2. What do you do to relax / for fun outside of work?
3. Tell me about a blog or book you've read recently.
4. Please describe for me your 3 greatest strengths.
5. What types of things do you find challenging? (Similar to your weaknesses)
6. Describe a rewarding day on the job.
7. Why are you leaving X company / X industry?
8. What would previous managers / coworkers say about you?
9. Where do you see yourself in 5 years? 10 years?
10. What interests you most about this role?
11. How do you manage your time and stay on top of multiple priorities?
12. How would you characterize your ability to collaborate / get along with colleagues?
13. How do you feel you've contributed to the success of your previous employers?
14. Describe your approach to problem-solving.
15. Where do you naturally fall on a team?
16. Share with me a time when you had a difficult co-worker or boss.
17. Tell me about a time when you made a mistake. What happened and how did you improve the situation?
18. Did you ever have to overcome a major obstacle to complete a project?
19. Describe a situation in which you've experienced a significant change that you weren't expecting. How did that impact you and how did you adapt to this change?
20. I'd be interested in hearing about a miscommunication you had with a supervisor. What was the reason for that? How did you resolve it?
21. Tell me about when you had to deal with conflict within your team. How was the conflict resolved? What did you learn from the situation?
22. Think about a time when you made a poor decision, or something just didn't turn out right. What happened? Would you do anything differently today?
23. Describe a situation in which you had difficulty getting others to accept your ideas. What was your approach? Were you able to persuade them to see things your way?
24. Give me a recent example of a stressful situation on the job. What happened? How did you handle it?
25. Why should I hire you over other candidates? What differentiates you from the rest?